

## **MB COPP Standing Rules of Order**

1. When procedure is not addressed in the COPP Standing Rules of Order, the Chair will defer to the Roberts Rules of Order.
2. The Chair will only recognize registered delegates appointed by a COPP Region for participation in the Annual General Meetings unless there are persons who have been requested by the Board to bring information to the delegate body and such individuals will only be recognized for that stated purpose.
3. Delegate Speakers will announce their names; their COPP Regional Affiliation; and whether they speak in favour or in opposition to the motion, before proceeding to speak.
4. The Chair will recognize speakers for and against the motion alternatively. If two or more speakers of any one position are recognized and no opposing speaker steps forward, the Chair may close debate and call the question.
5. The Chair will be responsible for determining whether an amendment is in order. (Amendments must not change the intent of the motion)
6. The Chair will entertain no more than two amendments to a main motion. If more than two amendments are proposed, the Chair may refer the matter back to the Board for further review and response.
7. The Chair will not accept amendments to amendments.
8. Discussion on amendments must address the amendment and not the merits of the main motion.
9. Speakers will have a maximum of 2 minutes to speak to a motion.
10. Speakers, except for the mover, will be limited to one presentation except in circumstance where new information or clarification is required. The Chair will be the final authority on whether these conditions are satisfied.
11. The mover of a motion will also be limited to one presentation except for the opportunity to make a two-minute presentation that closes debate.
12. Questions unrelated to motions under consideration at the time will be only accepted if submitted electronically to the Board prior to the meeting. **Questions received at [info.mbcopp@gmail.com](mailto:info.mbcopp@gmail.com) by April 23, 2021** will be answered verbally and displayed on screen during at the AGM.
13. No new questions will be added to the AGM agenda "Response to Submitted Questions", if submitted after April 23. Due to holding the AGM online, the Chairperson will not entertain any questions from the floor.
14. Those participating by phone will be assumed to agree with the motion unless they verbally state 'no – I disagree with the motion' or 'I abstain'.
15. All decisions of the Chair are final and may only be questioned by use of an "Appeal to the Decision of the Chair" as outlined in Roberts Rules of Order.

May 1<sup>st</sup>, 2021 in conjunction with the Annual General Meeting.