



**Manitoba Citizens on Patrol Program
Board Meeting Minute Summary – September 24, 2021
Clarion Hotel – Brandon 6:30 pm– 9:30 pm**

Attendance

Name	Present	Regrets	Absent	Name	Present	Regrets	Absent
Margaret Potts	x			Detlef Hindemith	x		
Joan Neumann	x			Cst Wpg			NA
Ernie Dyck		x		S/Sgt Michael Tosh	x		
				Sgt. Doug Lukaway		x	

1. Call to order

The meeting was called to order at 6:30 pm September 24, 2021 by Chairperson Margaret Potts.

2. Approval of previous minutes

May 1, 2021 and the June 5, 2021 minutes

3. Financial Report

The Province of Manitoba presented us with a Project Contribution Agreement, funding year is from April 1 to March 31. It will be disbursed in into two payments upon satisfactorily receiving our required reports. This included many detailed conditions and obligations including a requirement to submit a yearly operating budget. The contribution agreement provided funding for an administrative position; details of the administrative position were distributed. They require detailed program and financial reports semi-annually with an annual audit. No further funding disbursements will follow until these reports are submitted and approved. The budget for the coming year was presented and discussed.

4. Equipment Status

Detlef Hindemith has made a complete list of our inventory.

5. Website update

Detlef provide an update on improvements and corrections and a quick overview on how to use the website for coordinators.

6. Chairperson Report

Margaret Potts provided an update and reminded the Board of our crime prevention mandate does not include engagement for humanitarian assistance.

7. Member hours/kms

Since the new year there have been 7,735 hours of patrol, 9,764 hours of volunteering by members and 18,228 kms driven during patrols.

8. Minute summaries/Resolution Tracking Numbering

Minute summaries are now up to date since we split from MPI. The resolutions will be very valuable to the Board and numbered starting with the 2020 minutes.

9. Incorporation Update

The Incorporation of the Manitoba citizens on Patrol Program is finally complete.

10. Regional Representative Roles and Responsibilities

It is important that the regional representatives review By-Law #1 to make sure they are fulfilling their duties and the groups in their region(s) are fulfilling their duties.

11. Registration Applications/ Group Letter of Agreements

A minor text amendment referencing MPI and a Program Guide was removed. Each group is to sign a new Group Letter of Agreement that can be found on the web site. It is important that this be done as soon as possible to remain in good standing as we are no longer connected with MPI.

12. Adjournment

Margaret Potts adjourned the meeting at 8:45 pm.