



**Manitoba Citizens on Patrol Program  
Hybrid / Board Special Meeting Summary – November 12, 2022  
Hilton Airport Hotel, Winnipeg MB**

**Attendance:**

Name	Present	Regrets	Absent	Name	Present	Regrets	Absent
Rod Berscheid	X			Detlef Hindemith	X		
Corinna Medwin	X			Margaret Potts	X		
Joan Neumann	X			Sgt. Kirby Sararas		X	
Wayne Harris	X			Cst. Garnie McIntyre		X	
Dustin Brown	X			Cpt. Lacey Clarkson		X	

1. Call to Order: The special meeting was called to order at 4:51pm by chairperson Marg Potts.
2. The audit review report was submitted in October 2022  
RESOLUTION: Agreed to by Consensus that we accept the June 27th, 2022 minutes as presented.
3. Website Update: In progress to find a new Web host and the current hoisting annual contract renewal is in December.
4. Electronic Patrol Report Technologies:  
Use of ACOPA app was discussed. Electronic Reports vrs paper and Evaluate ACOPA app for our COPP shift reporting. Evaluate the Alberta App / consider alternate electronic form. Confirm assurance that phones would not be confiscated.
5. Moving forward investigate and consult with our law enforcement resource members to gather their thoughts on electronic reporting and not using our books for evidence.
6. The WhatsApp electronic messaging system is currently in use in Swan Valley for COPP business only for sharing patrol information with members and the RCMP. It seems to be working well and the local RCMP find it useful.
7. Volunteer Letter of Agreement:  
RESOLUTION: Agreed to by Consensus that all Regional Reps are to contact their groups to have all members (prior to 2021) sign an updated Volunteer Letter of Agreement and have an updated list of members sent to Official Board by mid-January 2023.



*Board Special Meeting Summary – November 12, 2022 continued...*

8. RESOLUTION: Agreed to by Consensus that the coordinators ask members about helping sourcing grants to help fund the program as a whole.
  
9. The conference seemed to be generally well accepted but most would like to see next year's AGM material sent out sooner.  
RESOLUTION: Agreed to by Consensus that we hold the conference in mid to end of October with a full day session on Saturday.
  
10. Extend current Board members 1st Terms Ending:  
Marg Potts and Dustin Brown are at the end of their 1st , 3 year term.  
RESOLUTION: Agreed to by Consensus that the terms for both be extended for another 3 years.
  
11. Election of Chairperson:  
RESOLUTION: Agreed to by Consensus that we accept Marg Potts as Chairperson for a one year term.
  
12. Election of Vice-Chairperson:  
RESOLUTION: Agreed to by Consensus that we accept Dustin Brown as Vice Chairperson for a one-year term
  
13. Election of Secretary:  
RESOLUTION: Agreed to by Consensus that we accept Joan Neumann as Secretary for a one year term
  
14. Election of Conference Committee:  
RESOLUTION: Agreed to by Consensus that we accept Rod Berscheid and Dustin Brown as members of the Conference Committee for a one-year term.
  
15. Approach Hilton Hotel for availability for October 21, 2023 or November 4, 2023 Conference
  
16. Election of Website/Technology Committee:  
RESOLUTION: Agreed to by Consensus that we accept Wayne Harris and Detlef Hindemith as Website / Technology Committee for a one-year term.
  
17. New Business:  
RESOLUTION: Agreed to by Consensus that all official Board members are Regional Representatives who are responsible to keep in contact with all groups in their region.



Board Special Meeting Summary – November 12, 2022 continued...

18. Next Meeting: Feb or March – TBA Clarion Hotel Brandon or Canada Inns Portage La Prairie. Any additional meetings options prior to the Conference could be May or June, September or October.

19. Meeting adjourned at 7:12pm