



**Manitoba Citizens on Patrol Program
Hybrid Meeting Agenda – March 16, 2024
Canad Inns – Portage la Prairie
9:00 a.m.**

Attendance

Name	Present	Regrets	Absent	Name	Present	Regrets	Absent
Margaret Potts				Rod Berscheid			
Dustin Brown				Detlef Hindemith			
Joan Neuman				Sgt. Kristopher Kohalmi			
Corinna Medwin				Sgt. Steven Henson			
Wayne Harris				WPS- TBA			

1. Welcome/ Call to Order

The meeting is called to order at _____ March 16, 2024, by Chairperson Margaret Potts.

2. Approval of Previous Meeting Minutes

RESOLUTION: Agreed to by Consensus that we accept the Sep16 ,2024 meeting minutes as presented.

RESOLUTION: Agreed to by Consensus that we accept the Oct 21 ,2023 draft meeting minutes as presented. Final meeting minutes to be approved at 2024 conference by members at large.

RESOLUTION: Agreed to by Consensus that we accept the Oct 21 ,2023 special meeting minutes as presented.

3. Proposal - New Meeting Minutes format -Discontinuation of detailed anecdotal meeting minute reporting and meeting minute summary. Meeting minutes to include resolutions and decisions without lengthy discussion details. The complete agenda will be available to members on the website. The new process will simply the minute recording and approval process while providing members the opportunity to corelate the agenda and minutes to gain a comprehensive understanding of the meeting results.

RESOLUTION: Agreed to by Consensus that we accept the new Meeting Minutes format and discontinue the minute summary.

4. CCTV update – Legal review with endorsement of final CCTV documents now completed. MB COPP is now in a good position to move forward with CCTV.



RESOLUTION: Agreed to by Consensus: that we accept the legally endorsed CCTV Monitoring Patrol Policy and Liability Release Waiver and Letter of Agreement.

5. **Swan River CCTV status** - progress update from Sgt. Steve Henson thorough zoom.
6. **Criminal Record Checks** - New computer fillable fee waiver letters have been created to provide clarity for law enforcement agencies. These will be available to coordinators thorough the MB COPP website. There are slight variations to completing the fee waiver letter and groups should check with their detachments for details and hours of operation. Some detachments will perform the check on the spot others will mail it directly to the individual.

Winnipeg Police Service (WPS) has a new system, on line record checks is still under construction for volunteers requesting a fee waiver. They will be charged the full charge of approximately \$60 at this time. In the future the WPS online system will allow MB COPP to provide a fee waiver voucher number for their volunteers but this has not been completed.

In person record checks are still available by attending in person to Head Quarters in Winnipeg with the required ID and MB COPP fee waiver letter. This is subject to a nominal administration charge of approximately \$5 which the individual must pay but is reimbursable by MB COPP. Record check results are mailed out to the individual.

RCMP and other Law enforcement agencies will waive the criminal record check fees entirely for COPP volunteers with the fee waiver letter.

Groups should get any additional details from their region representatives or program administrator.

7. Break (10:30- 10:45)

8. RCMP update:

Crime Prevention Through Environmental Design (CPTED) training plan
RCMP Proceeds of Crime application including MB COPP



9. **Conference Oct 25-26, 2024** – Committee Chairperson Dustin Brown to provide update and proposal from conference planning committee
10. **Lunch provided** - in meeting room (12:00- 12:45)
11. **Board Terms** of Office for Regional – Awareness & Succession Opportunities
 - (a) The Term of Office for PB Regional Representatives shall be 3 years.
 - (b) Each Regional Representative may serve a maximum of two (2) consecutive three (3) year terms.

Current status:
2nd year end terms - Winnipeg Regional Representative Oct 2024; Region 6 Oct 2025;
1st year ending terms - Region 3 Oct 2024; Regions 2,5,7 Oct 2025
12. **Group Registration & Formation Process** – Articles: Constitution / Bylaws /Policies
13. **Financial Report:** Current Fiscal Expenditures and Preliminary Budget 2024-2025
14. **In camera** - “confidential privacy matters”
15. **Out of Camera**
16. **Representatives Area updates** - Round Table
17. **Break (2:30- 2:45)**
18. **Conference 2023 workgroup survey** - Review and discuss working group responses on policy
19. **In camera: “Personnel”**
20. **Out of Camera**
21. **Next Meetings:** Sep 2024– Canad Inns
Oct 26, 2024 Hilton - AGM
Oct 26, 2024 Hilton -Special meeting (conference evening)
22. **Adjourn at** _____