



Manitoba Citizens on Patrol Program Hybrid Meeting
September 16, 2023
Hilton Airport Suites
Winnipeg 9:00am

Attendance

Name	Present	Regrets	Absent	Name	Present	Regrets	Absent
Marg Potts	X			Rod Berscheid	X		
Dustin Brown	X			Detlef Hindemith	X		
Joan Neumann	X			Sgt Henson	ZOOM		
Corrinna Medwin	X			CST Remillard	X		
Wayne Harris	X			CST Oleschak	X		

1. Welcome/ Call to Order The meeting was called to order at 9:01 am Sep16, 2023, by Chairperson Margaret Potts.

2. Resolution: Be it resolved by Consensus that we accept the April 29, 2023 minutes as circulated. Carried

3. Patrol Methods and Policy and Procedure #14

Discussion about changes to the draft copy of this document. Patrolling methods may include: Foot Patrol, Vehicle Patrol, Bike Patrol, ATV, Snowmobile Patrol, Boat Patrol and Closed-circuit Television Monitoring Patrol (CCTV).

Resolution: Be it resolved by Consensus that we support the amended Draft Patrol Method that CCTV be included in the methods. Carried

4. CCTV Monitoring Patrol: An update was given and amendment to draft policy #15 and amended Liability Release Waiver and Letter of Agreement.

Resolution: Be it resolved by Consensus: that we accept the amended Draft CCTV Monitoring Patrol Policy and amended Liability Release Waiver and Letter of Agreement as continuing framework toward final documents subject to a legal review. Carried

5. Group Promo/Safety Initiatives:

The Regional Reps are to remind the coordinators that there is a logo use policy in place. Groups are to fill out the application form that is found on the website. Any groups that have used the logo without applying are still required to fill out the form.



8. Law Enforcement:

The WPS/RCMP are doing crime prevention through environmental design. Constables and Sergeants are taking 40 hours of training course and are required to do a 32 slide presentation. There are several Fraud presentations on their websites.

6. Info policy #9 – PIPEDA:

PIPEDA is "personal information about an identifiable individual". This includes the individual's name, home address, or home telephone, facsimile or email number. COPP members shall exercise care and caution when copying, sharing, storing or disposing of personal or sensitive information related to their members/group, COPP activities or partner organization/agencies. In addition, personal information of COPP members must only be shared with authorized individuals with that person's permission.

Regional reps are asked to share this information with the group coordinators.

7. Logo Application: Dauphin Group has applied for the use of the COPP logo to be used on a Facebook page and possibly a local website for the group.

Resolution: Be it resolved by consensus: That the Dauphin Group be allowed to use the Logo for these purposes. Carried

9. Criminal Record Checks/Vulnerable Sector Checks: WPS has changed the way these checks are done. MB COPP must buy Criminal Record Check (CRC) vouchers on the WPS website. WPS has contracted a business to administer the online CRC application. Until the system is corrected MB COPP will have to pay the full online price \$56.70 on the checks. WPS is to contact the company to remove the approx. \$50 charge for us and we would then only pay the administration charge portion of the fee.

For in person CRC at HQ a MB COPP waiver letter is required and there is an administration fee charge of \$5.00 which will be refunded later to the residence address by MB COPP if provided with a receipt. There will be an additional fee if fingerprinting is required. The Vulnerable Sector Check is only required when working with youth or vulnerable persons.

10. Financial and Patrol Data Reports: Regional Reps are to contact the group coordinators to remind them to submit hours and kms on a monthly basis. If there is nothing to report enter a 1 instead of a 0.

Our year end financial statement showed a deficit of \$12.00. The audit is not yet completed.



11. Updated Member Stage Guidelines: Reviewed Policy #4, made amendments to the policy.

Resolution: Agreed by Consensus: that the Board accept the amended Policy #4.

12. Minute Review distribution process:

Joan Neumann will type the minutes and send a copy of Draft 1 to all Board Members. The members will review the minutes, make any changes, in different colored ink, they feel are necessary and send them to "Reply All". Joan will then make necessary changes and send out corrected copies to all Board members. Joan will then make the minute summary to be put on the website.

Resolution: Be it resolved by consensus: that this amendment be accepted by the Board for minute distribution. Carried

13. Board Regions:

It was reported that some groups are finding dwindling information between the groups and the WPS/RCMP liaison officers. Groups are to complete a quarterly report on their activities on the website

14. Conference Update:

Dustin Brown will be the emcee for the event.

There will be 2 keynote speakers in the morning, one from WPS and one from the RCMP.

There are 4 awards to be presented as submitted by groups. Membership Award, Life Time Membership Award, Group Award, Liaison Award.

Registration is about 85 at this point.

Friday evening: Registration table will open at 6:15pm.

Saturday morning: Registration will open at 7:30am.

Board members are to make up packages starting at 4pm on the Friday.

Resolution: Be it resolved by consensus that we accept the conference report. Carried

15. In Camera:

Resolution: Be it resolved by consensus that we move into In Camera session. Carried



16. Out of Camera:

Resolution: Be it Resolved by consensus: that we move out of In Camera session.
Carried

17. Vote on Program Administrator Agreement:

Resolution: Be it resolved by Consensus: that we give the Executive authorization to proceed into an amended agreement as discussed. Carried

18. Next Meeting:

October 20 pre conference set up meeting

October 21 post conference special meeting.

March 16, 2024 Brandon or Portage at Canad Inn TBD.

19. Adjournment: 4:35pm

Marg Potts Chair

Joan Neumann Secretary