



**Annual General Meeting**  
**Saturday November 12, 2022 at 11:45**  
**Hilton Inns and Suites, Winnipeg**

1. Delegates received a detailed AGM Booklet containing the 2022 Agenda, 2021 AGM minutes, General information, Chairperson, Program Administrator and Financial reports and response to submitted questions.
2. Due to time restraints the Board members were not re-introduced as they had been introduced at the morning session.
3. The Manitoba COPP Standing Rue of Order was not read as it had been distributed earlier.
- 4. Approval of 2021 AGM Minutes:**

The 2021 AGM minutes had been sent out earlier, not read at this time.  
Motion to adopt the minutes of the 2021 AGM.  
Mover: Glen Jones of Winnipeg  
Seconded: Dianne Rochon of West St Paul  
Carried.
- 5. Reports**

The reports were distributed in the delegate package, not read out.  
Motion for the Chairperson, General Information and Program Administrator Reports be accepted for information.  
Mover: Murray Luschinski of West St Paul  
Seconded: Ron Demski of East St. Paul  
Carried.
- 6. Financial Reports**

Distributed in the AGM delegate package. Detlef Hindemith explained the reports. The accounts have been audited according to Canadian accounting standards for non- profit organizations by a professional accountant.



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### **Financial Reports Questions:**

- a. Walter Fast from Steinbach group – What is included in Administration and Board Expenses?  
**Answer:** Costs include board related expenses, meeting costs, hotel rooms, insurance, bank charges, administrative and the audit fees.  
Kelly Hendriks from Brandon – Are salaries included and how many?  
**Answer:** Yes one salary
- b. Harry Frederick from Sandpiper group – Is the \$110,000.00 a guaranteed amount from the Justice Department?  
**Answer:** We have received this amount as part of a 3 year conditional contribution agreement. The multi-year agreement does not guarantee funding approval every year, funding is always contingent on approval by the Legislative Assembly of the Province of Manitoba.
- c. Kelly Hendriks from Brandon group – Is the liability of 2 or 3 million dollars for the whole province and is it possible for each Coordinator to receive an email copy of the insurance policy information.  
**Answer:** Yes, it is for the all the COPP groups in Manitoba and each regional rep will receive the information to distribute to the coordinators.
- d. John Wilmot from William Whyte group of Winnipeg – Does the \$110,000.00 apply to the 2021-2022 or from 2022-2023? Why did we receive \$110,000.00 in 2021?  
**Answer:** These funds are the government of Manitoba contribution for our fiscal year from 2021-2022. We receive the allotted money in two separate payments after we submit the required information including financial reports as part our agreement.
- e. Could the income statement include an additional column for actual costs from the previous year?  
**Answer:** Yes that is possible moving forward for next year.



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- f. On the balance sheet does the liability still have to be paid? Was a retainer given early and taken off the amount paid?

**Answer:** A retainer was given and included in the statement of expenditures, the balance sheet amount is the remainder owing to the Chartered Accountants after the completion of the work for our fiscal year end in March 2022.

- g. Sophie Jones from North Inkster group in Winnipeg- Why did the MLA representative say \$140,000.00 was the funding amount earlier?

**Answer:** He made an error and misquoted the amount. We only received \$110,000.

No further questions asked, the informational Financial Reporting was concluded.

## **7. Election of Regional Representatives:**

Motion to elect Wayne Harris as Regional Representative for Region 5

Mover- Charles Clifford from Portage la Prairie group

Seconded - Michael Tarr from Portage la Prairie group. Carried

BE IT RESOLVED THAT Wayne Harris be elected as Regional Representative for Region 5.

Motion to elect Rob Berscheid as Regional Representative for Region 7

Mover - Debbie Macleod from West Shores group

Seconded - Ken Mcleod from West Shore. Carried

BE IT RESOLVED THAT Rob Berscheid be elected as Regional Representative for Region 7

Motion to elect as Regional Representative for Region 2

Motion by Brent Gillion from West St Paul group

Seconded by Terence Woloschuk from Brandon group. Carried

BE IT RESOLVED THAT Corinna Medwid be elected as Regional Representative for Region 2



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## **8. Response to Submitted Questions**

The questions submitted previously by groups were read by Vice Chairperson Dustin Brown from Winkler and answers were read by Chairperson Marg Potts from Woodhaven.

### **MB COPP 2022 AGM - Response to Submitted Questions**

#### ***Steinbach COPP - Walter Fast - Summarised Questions***

Q1. Could you survey MB members about how many of them know about the ACOPA app for our COPP shifts, and how many actually use it? It was created by COPP in Alberta but needs to be updated (has a bug or two, but quite useful). It is a way easier way to track our shifts than taking hand-written notes.

A. This app was presented to member some years ago, at that time it was plagued with operational issues. Most members were not interested and some members who tried it reported having difficulty operating the app and it was not useful in more remote areas with out internet. To the best of our knowledge most groups don't use it. Rather they use the patrol note books and shift notes method taught in the training guide or other confidential electronic ways methods to communicate patrols shift information among themselves and law enforcement. The patrol notes in the number pages note books are official documents and may be used as evidence in court.

Q2. Could we find a way to support Alberta COPP by having the app updated or developing our own Manitoba COPP app?

A. We abandoned ties with ACOPA years ago and are not actively communicating with them. No one on the Board at this time, is capable of designing an app, we would have to hire an app designer. The Board can research and discuss with our resource law enforcement council if an electronic method could be used in leu of the current numbered note books or as a substitute for shift notes.



*Response to Submitted Questions Continued*

***South St Andrews Citizens on Patrol – Ron Zimmerman***

Q3. Is there a way to keep Citizens on Patrol Magnetic Signs from falling off vehicles while driving on patrol?

**Instruction for Magnetic Vehicle Sign**

- a) When not in use, store flat in a warm, dry place.
- b) Make sure surface of the vehicle and back of the magnetic sign is clean and dry.
- c) Check that the mounting spot on the vehicle is metal (no body putty, plastic or aluminum).
- d) To attach the sign to your vehicle, start at the left side and let the balance of the sign make contact as you place it on, moving to the right.
- e) Make sure you are not placing the sign on a raised portion of the body or molding of the vehicle as the wind may get behind the sign and pull it off.
- f) Do not leave the sign on the vehicle for extended periods. Remove it from time to time to clean and dry both the sign and the vehicle (this will stop your vehicle from rusting or fading).
- g) If you forget the sign in your backseat and it gets misshapen, lay it in a bathtub and turn on the warm water. let the sign sit for about 10 minutes, then drain the water and let the sign dry. It should straighten out.
- h) If the sign and magnetic has deteriorated exchange / replace with a new sign

Q4. Is there a Standard for the completion of the COPP Patrol report?

Submit Monthly patrol information before midmonth on the website including hours and kms. Even sooner, if possible, for the months of March and Sep as they are compiled from all groups at these intervals for a report to Manitoba Justice.

This data is very important as one measurement of how the program is functioning and also for continued funding from the province. Reporting group patrol statistics as a whole to the Government is a requirement in our funding agreement.

Q5. Do you require that all current members sign a new Volunteer letter of agreement since the change in governance?



*Response to Submitted Questions Continued*

All new members are required to sign and submit. Up until this time the board has not requested members previous to 2021 submit a new agreement letter only the group it self. The Board will review if the previous members should sign the new "Volunteer Letter of Agreement" if they have not already.

Existing members prior to 2021 are welcome to complete and submit a new Volunteer Letter of Agreement. They are available at the check in desk.

Q6. Why does PP-3 Equipment policy restrict the use of COPP Hats to COPP duty or patrol only? They are great for public relations when trying to attract new members.

Clothing Equipment issued by Manitoba COPP is for the purpose of identification and safety of the members primarily when on Patrols. Ie: vest and headwear. Both vest and cap are reflective, clearly identify COPP members and contain our Logo. Cap's can be worn without the vest for promotional events but is not intended for casual everyday wear.

**9. New Business:**

**The South St. Andrews Group** asked for an explanation on why there was so much information needed when reporting hours.

Detlef explained that Reporting of the Patrol information is a requirement of our funding agreement with the government. Our funding is conditional of submitting this information in our semi-annually reporting. Tracking program hours and patrol kms is a effective method to demonstrate the commitment of the MB COPP groups and the monetary value provided as a volunteer program compared to policing costs.

**Terance Woloschuk from the Brandon Group** spoke about the ACOPA mobile app and how Brandon was using it successfully. The Designer of the app is willing to let anyone use it at no cost.

The board will re - evaluate this app to assist with patrol reporting and discuss it at the next regular board meeting.



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**10. Adjourn**

Motion to adjourn the Annual General Meeting at 12:15

Moved by: Grant Hein from Lac du Bonnet Ernie Dyck

Seconded by: Harry Frederick from Sandpiper

Carried

**BE IT RESOLVED THAT** the Annual General Meeting be adjourned.